

# Shaner Sportsmen's Club - Club Credit Card Expenses

Physical Address: 146 Stewart Lane  
 Irwin, PA 15642  
 724-446-1313

Mailing Address: P.O. Box 135  
 118 8th Avenue  
 Sutersville, PA 15083

## Credit Card Usage Report

Officer/Member: \_\_\_\_\_

Activity/Discipline: \_\_\_\_\_

Purpose of credit card use: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Was credit card use pre-approved by the club officers?                      yes    no

Date	Description	Total
Total Due		

Officer/Member Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*requesting signature and approval can not be the same individual*

**Receipts must be attached to expense form.**